

Asif Raja

PLANNER/SCHEDULER - Primavera P6, Earned Value and Project Management

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SKILLS

- **Project Scheduling:** Primavera P6, Microsoft Project, Procore, Baseline Tracking, Schedule Optimization.
- **Earned Value Management:** CPI, SPI, Variance Analysis, EAC and ETC.
- **Budgeting & Risk Management:** Cost Estimation, Delay Analysis, Trend Analysis, Compliance Checks.
- **Data & Reporting Tools:** Power BI, Tableau, Excel Dashboards, Custom Reports, KPI Visualization.

WORK EXPERIENCE

Project Coordinator

April 2024 – October 2024

Splitstream Consulting Inc.

Ontario

- Executed oversight of 5 simultaneous schedules by allocating internal resources and supervising 3 vendor work-flows through weekly updates and timeline validations to sustain delivery accuracy across each milestone.
- Disseminated 10 meeting summaries weekly, distributed action items, and monitored follow-ups to ensure stakeholder alignment across a cross-functional team of 10 departments operating under concurrent delivery timelines.
- Reconciled 30 procurement invoices exceeding \$500K and controlled change request tracking by validating POs, enforcing financial controls, and aligning procurement flow with baseline schedules and authorizations.

Coordinator — CO-OP

January 2023 – January 2024

Lastman's Bad Boy

Ontario

- Regulated stock replenishment across 5 departments using cross-departmental workflows, optimizing inventory scheduling and aligning daily operations with supply chain plans derived from historical sales data and targets.
- Analyzed 12-month demand patterns, forecasted reorder needs, placed 100+ weekly purchase orders, and tracked fulfillment status of goods from 20+ suppliers using Excel and vendor communication logs to maintain coverage.
- Maintained 99% accuracy by implementing monthly cycle counts and validating 1,500+ inventory movements using ERP logs, Excel tools, and warehouse records to ensure visibility across sales, procurement, and logistics.

Planner/Scheduler

December 2020 – August 2021

Stanchion Global Engineering Pvt. Ltd.

India

- Refined Primavera P6 baseline with 2800+ tasks by adjusting scope, updating field reports, and rescheduling milestones to maintain compliance with owner requirements across \$8M engineering and procurement contracts.
- Engineered detailed WBS hierarchies and three-week lookahead schedules using network logic diagrams, enabling accurate short-term planning and cross-team alignment for site-level construction execution activities.
- Assessed 5 site-level schedules to flag labor-material delays and recalibrated 10+ scope package timelines with site engineers, enabling recovery plans and reporting multi-level high-risk variances in daily control meetings.

Planner/Scheduler

September 2018 – November 2020

Nasser S. Al Hajri Corporation (NSH)

Saudi Arabia

- Formulated and maintained 7,500+ Primavera P6 activities by aligning schedules with manpower and material forecasts, ensuring on-time progress for \$176M engineering, procurement, and construction deliverables.
- Directed & updated project baselines during the 26-month execution phase by integrating field progress and variation orders, ensuring accurate forecast tracking across civil, mechanical, and electrical project segments.
- Evaluated 20+ monthly financial documents worth \$5M+ and drafted disruption claims covering 8 trades, securing \$14M compensation by verifying delays, scope changes, and invoice gaps with commercial stakeholders.

Planner

July 2016 – August 2018

IRC Engineering Services Pvt. Ltd.

India

- Delivered monthly reports covering 25 milestones and 8 KPIs by supporting the Project Controls Manager in implementing controls and reviewing performance indicators across different concurrent EPC workstreams.
- Designed Primavera P6 schedules with 800+ interlinked tasks by structuring logic dependencies and matching sequences with WBS standards, aligning all deliverables with site-level engineering execution priorities.
- Updated L4 schedules biweekly by incorporating field data and resolving conflicts across 3 projects to recalibrate timelines, reallocate resources, and maintain synchronized EPC delivery exceeding \$6 Million in scope.

EDUCATION

PGD - Advanced Project Management

September 2021 – May 2023

Lambton College, Toronto

B.Tech in Mechanical Engineering

August 2012 – June 2016

Rajasthan Technical University, India

CERTIFICATIONS

- PMP Certification — CAPM Certification — PMI Membership — AACE Membership.
- Certification in Primavera P6 R8.3 — OPG (Darlington/Pickering) Security Clearance.